



**PARK AVENUE ROCHESTER - ROOM RESERVATION FORM**  
**NATIONAL UNIVERSITY OF SINGAPORE**

**SET2016 15<sup>TH</sup> INTERNATIONAL CONFERENCE ON SUSTAINABLE ENERGY TECHNOLOGIES (19 – 22 JULY 2016)**

Please return directly to our Sales Admin Executive Tel: +65 6809 7369 Fax: +65 6809 7311 Email: [pagroups@uel.sg](mailto:pagroups@uel.sg)

**A. ROOM RESERVATION**

Room rates per night inclusive of daily breakfast, unlimited wifi access and local calls		
<b>Run of House (19 – 21sqm)</b> (Superior / Deluxe Room)	<b>SINGLE OCCUPANCY</b> <input type="checkbox"/> S\$195	<b>DOUBLE OCCUPANCY</b> <input type="checkbox"/> S\$215 <input type="checkbox"/> 1 King Bedded <input type="checkbox"/> 2 Single Bedded All room configuration subjected to availability upon confirmation
<b>Executive Deluxe Room (41sqm)</b> 1-bedroom Suite - 1 King Bed with fully equipped kitchenette, washing machine cum dryer, spacious living room	<b>SINGLE OCCUPANCY</b> <input type="checkbox"/> S\$225	<b>DOUBLE OCCUPANCY</b> <input type="checkbox"/> S\$245
<b>Two Bedroom Suite (63sqm)</b> Master bedroom – 1 King Bed, Guest bedroom – 2 Single Beds. Both bedrooms come with their own bathroom with fully equipped kitchenette, washing machine cum dryer, spacious living room.	<b>TRIPLE OCCUPANCY</b> <input type="checkbox"/> S\$375 (3PAX)	<b>MULTIPLE OCCUPANCY (4 PAX)</b> <input type="checkbox"/> S\$455

All rates quoted are subject to 10% service charge & prevailing government taxes, currently at 7% Goods & Services Tax. Rates are only applicable for the above stated event and are quoted in Singapore dollars. Room types / preferences are subject to availability upon receipt of completed reservation form.

**Check-In Date** : \_\_\_\_\_ **Flight No.** : \_\_\_\_\_ **E.T.A** : \_\_\_\_\_  
**Check-Out Date** : \_\_\_\_\_ **Flight No.** : \_\_\_\_\_ **E.T.D** : \_\_\_\_\_

Please complete a copy of this form for every room reservation.

**B. YOUR PARTICULARS**

*Dr / Mr / Ms / Mdm (Please delete accordingly)*

**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_  
**Country** : \_\_\_\_\_ **Telephone** : \_\_\_\_\_  
**Facsimile** : \_\_\_\_\_ **Email** : \_\_\_\_\_

Name of guest sharing room

*Dr / Mr / Ms / Mdm (Please delete accordingly)*

**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_

**C. MODE OF GUARANTEE**

**Credit Card Information** :  Visa  MasterCard  American Express

**Credit Card Number** : \_\_\_\_\_

**Expiry Date** : \_\_\_\_\_

**Name on Card** : \_\_\_\_\_ **Card Holder's Signature** : \_\_\_\_\_

**D. TERMS & CONDITIONS**

- Check-in time is 1400 hours and check-out time is 1200hours.  
 For early check arrival between midnight and 1400hrs (Singapore time), reservations should be made a day prior with a one night room charge.  
 For late check-out, before 1800hrs half night room charge; after 1800hrs one night room charge applied  
 For late check-out, we will accommodate until 1400hours, subject to room availability
- All room reservation(s) must be guaranteed by a major credit card.
- Please inform us of any changes of your reservation in writing via email or fax.
- Rates are applicable for stay from 12 July 2016 to 31 July 2016 (inclusive) only.
- The above special rates may not be applicable for bookings received after 19 June 2016.
- The Hotel reserves the right to quote the next room category should the above room type(s) is/are not available.

**E. CANCELLATION / NO-SHOW POLCY**

- In the event of any cancellation within **3 days** of the scheduled arrival date, a one (1) night's room charge will be levied.
- Any no-show on the day of arrival, charges for the full duration of stay will be levied

**FOR HOTEL USE ONLY**

**Confirmed at Confirmation Number** : \_\_\_\_\_  **Unable to Confirm**  
**Acknowledged by** : \_\_\_\_\_ **Hotel Stamp** : \_\_\_\_\_

Group ID: NUS190716NG